



## **Music Generation Carlow Instrument Bank**

The Instrument Bank, in the ownership of Music Generation Carlow, is a new resource for young musicians in County Carlow.

**The bank of instruments can be borrowed by young people (up to 18) in the Co. Carlow area for a period of six months/academic year.**

In 2013 Carlow music Education Partnership (CMEP) made an application to Music Generation to fund a new inter- agency strategic plan for music education development in **Carlow** . One of the vital strands of the CMEP's submission was to establish a County wide Instrument Bank, as lack of access to affordable instruments is a major barrier to music-making for young people in the county. In a unique approach to securing funding for a bank of instruments, CMEP submitted a project proposal to Carlow County Council. Music Generation Carlow approached Carlow County Library Service to act as lending agents for the instruments. Through inter- library loans this approach ensures that children and young people will be able to access instruments through their local library network in the county.

### **How to borrow an instrument:**

- View [www.carlowlibraries.ie](http://www.carlowlibraries.ie) to see a full list of instruments, associated costs & terms and conditions of borrowing
- Contact Music Generation Carlow via email ([ocolleton@kcetb.ie](mailto:ocolleton@kcetb.ie)) or phone (059-9138538) to express your interest in renting an instrument. Alternatively, go to the Music Generation Carlow website ([www.musicgenerationcarlow.ie](http://www.musicgenerationcarlow.ie)) to download an instrument application form. Fill this out and send it back to the Music Generation Carlow office via email or post (F.A.O. Orla Colleton, Music Generation Carlow, KCETB Offices, Athy Road, Carlow).
- Your request will be processed and Music Generation Carlow will contact you with further steps that need to be followed in order to collect the instrument. A parent/guardian must sign a loan agreement form in person (this outlines the terms and conditions of the loan) and pay your rental fee. Borrowers must be accompanied by a parent /guardian in order to borrow an instrument.

Music Generation Carlow is a music education service for children and young people (0-18) in Carlow and is part of Music Generation - Ireland's National Music Education Programme initiated by Music Network and funded by U2 and The Ireland Funds. Locally, Music Generation Carlow is managed and co-funded by Carlow Music Education Partnership This inter-agency partnership is comprised of the following organisations: Kilkenny & Carlow ETB and Carlow County Council.

# Instrument Loan Agreement

## Music Generation Carlow, KCETB Offices, Athy Rd, Carlow

This agreement is between Music Generation Carlow and

Name (Parent/Guardian): \_\_\_\_\_

Address: \_\_\_\_\_

Landline: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### **Borrowing Details:**

Borrower Name/: \_\_\_\_\_

Instrument Details: \_\_\_\_\_

D.O.B (young person borrowing the instrument): \_\_\_\_\_

School and Class: \_\_\_\_\_

Contract for six months/academic year)

If you are receiving tuition through the Music Generation Carlow Programme please state the Name of your MGC Tuition Centre and Name of your Tutor

Centre \_\_\_\_\_ Tutor \_\_\_\_\_

Are you receiving private tuition Yes  No

Note of any scratches, defects etc. to instrument prior to loan -

*New instrument – No scratches or marks*



Ireland's National Music Education Programme  
A Music Network initiative, funded by U2 and The Ireland Funds



**etb**  
Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheatharlaigh  
Kilkenny and Carlow  
Education and Training Board

CARLOW  
COUNTY COUNCIL  
COMHAILLE CHONTAE CHEATHARLOICHA



**PLEASE READ & SIGN THE TERMS & CONDITIONS OF THIS RENTAL AGREEMENT BELOW:**

**Music Generation Carlow agrees to:**

- Provide a suitable musical instrument in good condition
- Provide a suitable case or bag to protect and carry the instrument
- Rent the instrument at a reasonable rate of payment
- Replace an instrument that may be faulty except when due to negligence on the part of the undersigned

**Music Generation Carlow Instrument Bank**

**THE FOLLOWING TERMS & CONDITIONS MUST BE ADHERED TO WHEN BORROWING INSTRUMENTS**

I, the undersigned, agree to rent a musical instrument from Music Generation Carlow subject to the following terms and conditions:

1. The bank of instruments can be borrowed by young people (up to 18) in Co Carlow
2. The loan of this instrument is to the parent/guardian who signs this agreement. The parent/guardian must be present at the time of borrowing
3. The instrument must be stored in the case or bag provided or in a safe and secure location at home.
4. The borrower should familiarize him/herself with taking care of the instrument
5. The borrower must take the utmost care to protect the instrument from loss, damage or theft while it is in his/her possession
6. **It is the responsibility of the parent/guardian to replace an instrument as new should any damage to or loss of instrument take place.**
7. The borrower must not attempt to remove Music Generation Carlow markings or barcodes from the instrument nor place any stickers, dye or paint on the instrument
8. The MGC office must be informed immediately of any damage or loss
9. The borrower is responsible for the cost of any repairs of damage to the instrument while in their possession (beyond normal wear and tear) - Repairs will be carried out by Music Generation Carlow
10. **The borrower is advised to insure the instrument for its full value.**
11. The MGC office must be informed of any change of circumstance (change of address etc.)
12. Any instrument case, holder, bow, mouth-piece, amp etc. must be returned with the instrument
13. The instrument can be hired for a maximum period of 6 months.
14. The appropriate fee for rental must be paid subject to the agreement decided with Music Generation Carlow or the relevant school.
15. The full instrument cost must be paid if the instrument is not returned after a period of one month following the termination of the contract
16. The instrument must be returned to the local school/tuition centre from which it was borrowed
17. The borrower must ensure that the Music Generation Carlow is acknowledged during any public event or performance
18. The lender does not accept responsibility for any injuries incurred while using an instrument on hire from the Service
19. The instrument must not be loaned to anybody else as it is the property of Music Generation Carlow
20. Decisions on all loans are at the discretion of Music Generation Carlow

*I have read the conditions above in relation to the rental of a musical instrument from Music Generation Carlow. I understand the conditions and undertake to abide by them.*

**Signature of Borrower:** Signed \_\_\_\_\_ Date: \_\_\_\_\_

**Signature of Parent /Guardian:** Signed \_\_\_\_\_ Date: \_\_\_\_\_