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**Music Generation Phase 2 Application Form**

**Please read closely both the General Guidelines and the Application Form Guidelines before completing this application form. The closing date for applications is Wednesday May 31 2017, 5:00pm.**

**SECTION 1: GENERAL INFORMATION**

* 1. Music Education Partnership \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  2. Lead Partner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.3 MEP Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.4 Name of contact person for this application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.5 Membership of your Music Education Partnership

Provide details of the partners and stakeholders who have come together to form your Music Education Partnership.

|  |  |  |
| --- | --- | --- |
| **Chairperson** | **Organisation** | **Role within their organisation** |
|  |  |  |
| **Members** | **Organisation** | **Role within their organisation** |
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*Add further rows if necessary. Indicate with an asterisk membership of your Working Group.*

**SECTION 2: LOCAL CONTEXT FOR MUSIC** **(Max. 2,000 words in total for Section 2)**

2.1 Provide a brief analysis of the general local context for music in your MEP Area, including existing music provision.

2.2 What gaps, areas of need and opportunities for links with existing music providers have you identified in your research?

**SECTION 3: PROPOSED MUSIC PROGRAMMES - FRAMEWORK PLAN**

**(Max. 5,000 words in total for Section 3)**

Based on the gaps, needs and opportunities for links identified in your research provide a framework plan for your MEP Area. This should take the form of a structured response to the following questions.

3.1 **What are your goals?**

Explain how they respond in a strategic way to meeting local needs identified in your research.

3.2 **What programme strands do you propose to develop to deliver on these goals?**

Indicate how they will add value, link to existing provision and achieve long term, sustainable outcomes for children and young people.

**SECTION 4: GOVERNANCE AND STAFFING STRUCTURE**

4.1 Provide details in simple chart/organogram format of your proposed governance arrangements and staffing structure.

**SECTION 5: FINANCIAL PLAN**

* 1. Provide details of your financial plan by completing the attached budget template. Include details of all sources of locally generated matched income. Funding contributions from local partner organisations must be included in the budget template. Letters of commitment must be provided as part of supporting documentation.
  2. Does your Music Education Partnership formally commit to continue to raise 50% locally generated matched income beyond the three-year phase of philanthropic funding?

Yes 🞏 No 🞏

**SECTION 6: DECLARATION**

**To be signed by the Chief Executive of the Lead Partner statutory agency.**

I have read the Terms and Conditions and agree to be bound by them and certify that the information provided in this application is correct to the best of my knowledge.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name (BLOCK CAPITALS) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Lead Partner statutory agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**APPLICATION CHECKLIST**

🞏 Have you completed all six sections of the application form?

🞏 Have you provided letters of commitment to funding from partner organisations?

🞏 Have you included ten hard copies of your application?

🞏 Have you emailed a copy of your application to [info@musicgeneration.ie](mailto:info@musicgeneration.ie)?

🞏 Have you kept an original copy of your application for your records?

**The deadline for receipt of applications is Wednesday May 31, 2017 5:00pm. Late and/or incomplete applications will not be accepted.**

**Completed applications to be returned to:**

Music Generation

c/o Music Network

National Concert Hall Building

Earlsfort Terrace

Dublin 2

**For further information, please contact:**

**P:** +353 1 475 8454

**E:** [info@musicgeneration.ie](mailto:info@musicgeneration.ie)

**W:** [www.musicgeneration.ie](http://www.musicgeneration.ie)